

OFFICE AUTOMATION WITH AI - KIDS

WIN11 : CONFIG | TIPS | TRICKS | USERS

***MS Word 2024**

MS Excel 2024

MS PowerPoint 2024 - Presentations

Professional Office Productivity Techniques*

Cloud Office & Google Workspace*

BASIC SOFTWARE INSTALLATION

Google Account & Google Drive

Internet Fundamentals

AI TOOLS AND TECHNIQUES

CHATGPT

GROK

CLAUDE FOR OFFICE WORK

GEMINI

COPILOT